THE JAPAN EXCHANGE AND TEACHING PROGRAM 2010 APPLICATION - GENERAL INFORMATION

The Japan Exchange and Teaching Program seeks to help enhance internationalization in Japan by promoting mutual understanding between Japan and other nations. The program aims to improve foreign language education in Japan and to encourage international exchange at the local level by fostering ties between Japanese youth and foreign youth.

The objectives of the program are being achieved by offering JET Program participants, (hereinafter, participants) the opportunity to serve in local government offices as well as public and private elementary, junior high, and senior high schools.

The program is conducted by local authorities and other organizations (hereinafter, contracting organizations) of Japan in cooperation with the Ministry of Internal Affairs and Communications, the Ministry of Foreign Affairs, the Ministry of Education, Culture, Sports, Science and Technology, and the Council of Local Authorities for International Relations (hereinafter, CLAIR) (see Note 1, page 10).

The program started in 1987 with the cooperation of the governments of participating countries. As of July 2009, there were 4436 participants in the program from 36 countries (see Notes 3 and 4, pages 11-12).

As the JET Program has achieved an excellent reputation over the last 22 years, it is of great importance that this high level of respectability be maintained. Participants are invited to Japan as representatives of their countries. Therefore, they are expected to be responsible in all of their activities, especially those concerning the promotion of mutual understanding between nations. It is desirable that participants be adaptable, mentally and physically capable of performing the job duties, and have a genuine interest in Japan.

Participants enter one-year contacts with a contracting organisation. The cost of transportation from the participants' country of origin to Japan, as well as remuneration, is funded by taxpayers of the contracting organisation where the participant is employed. Because participants serve as a civil servants of their contracting organizations, they are expected to uphold appropriate behavior. Withdrawal from the program after placement assignment or early termination of contract should be avoided as it greatly inconveniences the contracting organizations.

1. TYPES OF POSITIONS AND DUTIES

<u>TYPES OF POSITIONS</u> One may apply for either of the following two positions.

NEW: However, <u>CIR</u> applicants may have the option of being considered secondarily for the <u>ALT</u> position <u>IF</u> they demonstrate an interest in, and are eligible for, the <u>ALT</u> position.

ALT (Assistant Language Teacher): These participants are engaged in English language instruction. ALTs are placed mainly in local boards of education or public elementary, junior high and/or senior high schools. There are a very limited number of cases in which participants are placed in private schools through prefectural offices or designated city offices (see Note 5, page 12).

CIR (Coordinator for International Relations): These participants are engaged in internationalization activities. CIRs are placed in local government offices or similar organizations.

DUTIES

- ALT: Participants who are assigned to local boards of education or elementary, junior high and/or senior high schools work as Assistant Language Teachers under the guidance of Language Teachers' Consultants or Japanese Teachers of English. The following is a brief outline of duties, though they may vary from one contracting organization to another:
- **a.** Assistance in classes taught by Japanese Teachers of English in elementary schools, junior and/or senior high schools;
- b. Assistance in English language education, usually conversation training, at elementary schools;
- c. Assistance in the preparation of supplementary materials for teaching English;
- d. Assistance in the language training of Japanese Teachers of English;
- e. Assistance in the instruction of English language clubs (see Note 6, page 12);
- **f.** Providing information on language and other related subjects for people such as Teachers' Consultants and Japanese Teachers of English (e.g., word usage, pronunciation, etc.);
- g. Assistance in English language speech contests;
- h. Participation in local international exchange activities;
- i. Other duties as specified by the contracting organization.
- **CIR:** The duties of the CIR are carried out under the guidance of the management within contracting organizations. The following is a brief outline of CIR duties. However, they may vary greatly in emphasis and content from one contracting organization to another. Duties may include all or just one of the following:
- **a.** Assistance in projects related to international activities organized by the contracting organizations (i.e. editing, translating and compiling pamphlets into a foreign language; assisting in planning, designing and implementing international exchange programs, including international economic exchange programs; assisting in hosting official guests from abroad and interpreting at events for overseas visitors or for local foreign community residents.);
- **b.** Assistance in English language instruction of employees of contracting organizations, school children and local residents (*see Note 7*, *page 12*);

- **c.** Assistance in planning and participating in activities of local private groups or organizations engaged in international exchange;
- **d.** Assistance in exchange activities related to local residents' cross-cultural awareness and understanding, as well as supportive activities for foreign nationals residing in Japan;
- **e.** Other duties as specified by the contracting organization.

2. ELIGIBILITY CRITERIA

Applicants must:

- **a.** Be interested in Japan and have a desire to deepen their knowledge of Japan after arrival. Be motivated to participate in and initiate international exchange activities in the local community.
- **b.** Be both mentally and physically healthy;
- **c.** Have the ability to adapt to living and working conditions in Japan, which could be significantly different from those in the applicant's home country;
- **d.** Obey all Japanese laws;
- **e.** Have finished any periods of probation and/or paid any fines by the application deadline if a jail term was suspended;
- **f.** Be a citizen of the United States by **November 24, 2009**. If you are a permanent resident of the U.S. (living in the U.S. but **not** a U.S. citizen) you are **not** eligible to apply for the JET Program using this application. Please contact the Embassy of Japan in your home country for information. Those who possess dual citizenship with Japan and the U.S. are ineligible for the program unless they renounce their Japanese citizenship before accepting a position on the Program and submitting the Reply Form. Applicants who have dual citizenship in two countries (other than Japan) may only apply in **ONE** of those countries;
- g. In principle, be around forty (40) years of age or less as of **April 1, 2010**. The reason for this age limit is that one of the main purposes of the program is to foster exchange between Japanese youth and young professionals from the countries participating in the JET Program;
- **h.** Have excellent English pronunciation, rhythm, intonation and voice projection skills in addition to other standard language skills, including strong writing skills and correct grammar usage;
- i. Not have participated in the JET Program since 2007, or for more than five years total;
- **j.** Not have declined a position with the JET Program in the last program year after receiving notification of placement;
- k. As of November 24, 2009 not have lived in Japan for a total of 6 or more years since 2000;
- 1. Agree to reside in Japan under the status of residence stipulated in Article 2-2 of the Immigration Control and Refugee Recognition Act when entering Japan for the purpose of JET Program participation (this applies primarily to military personnel or their dependents in Japan).

In addition to a. through l. above, ALT applicants must also:

m. Be interested in the Japanese education system and ESL instruction in Japan;

- n. Be interested in working actively with students;
- o. Hold at least a Bachelor's degree (or obtain one by July 1, 2010), or have completed at least a 3-year education/teacher training program for elementary, middle or high schools as of July 1, 2010.
- **p.** Already have qualifications as language teachers *or* be motivated to learn about the teaching of foreign languages.

In addition to a. through 1. above, CIR applicants must also:

- **q.** Be motivated to participate in and initiate international exchange activities in the local community;
- r. Hold at least a Bachelor's degree or obtain one by July 1, 2010. All majors are welcome to apply;
- **s.** Have a strong command of the Japanese language. Japanese language proficiency is necessary to function in a Japanese office environment. Language proficiency of CIR applicants should be at a **semi-advanced or advanced level**. Applicants with intermediate language skills may find the position of CIR challenging. For specifics on the definitions of these levels, please see the second part of Question #30 of the application form.

3. TERMS AND CONDITIONS

The terms and conditions of service will be determined by the contracting organization which employs the participant. Though the terms and conditions are generally as follows, they may differ by contracting organization.

A. LENGTH OF CONTRACT

Contracts are for one year and commence on the day after the date of arrival in Japan. In the case of participants who are unable to arrive on the designated arrival dates (July 25 or August 1, 2010) and come at a later date, the duration of the contract will be for a shorter period. If a participant violates the rules determined by his or her contracting organization, the contract may be canceled prior to the end of the one-year period.

If it is agreed upon by **both** the participant and the contracting organization, the contract may be extended for a period of one year, up to two years (in total, three years), in principle. In some host prefectures/designated cities participants who demonstrate excellent work performance can sometimes re-contract up to a maximum of four times (in total, five years).

Early termination of the contract on the part of the participant greatly affects the overall operation of the JET Program. As yearly schedules for schools and local government offices are made in advance, it also greatly inconveniences the contracting organization. All participants are expected to fulfill the full term of their contracts.

Violation of the terms and conditions of the contract, such as prematurely leaving the program and/or returning home without justifiable reason, will result in corresponding measures to be taken, such as requiring the participant to reimburse the contracting organization for the cost of bringing said participant to Japan.

Participants are expected to be at the office and/or school an average of thirty-five hours a week, excluding lunch breaks. It is likely that participants will be required to work during normal Japanese office and/or school hours, which are usually 8:30 a.m. to 5:15 p.m., Monday through Friday. Saturdays, Sundays and Japanese national holidays are *generally* days off. However, there

are cases in which extra hours are required after usual office and/or school hours, or on Saturdays, Sundays and/or Japanese national holidays. The number of paid holidays per year varies among contracting organizations but all participants are entitled to at least 10 days.

B. CONTRACTING ORGANIZATIONS/PLACEMENT

The contracting organization in which each participant is placed is determined by discussion between Japanese government ministries, CLAIR and local governments. Participants must sign contracts with the organization to which they are introduced by CLAIR or the Ministry of Internal Affairs and Communications.

The Embassy and Japanese Consulates are not responsible for placements. Any specific placement request should be indicated on Questions #16 and #22 on the application form. This is the only means by which such requests will be considered. Applicants' placement preferences are not guaranteed and are especially difficult to grant for alternates who are upgraded after the initial selection of participants. However, placement for participants with special circumstances, such as those listed below, will be taken into consideration. Rejection by the participant of the post offered will result in disqualification from the program.

Circumstances in which Special Requests May be Considered

- 1. Spouse applies at the same time (each spouse is treated as an individual applicant and placement together will be taken into consideration but cannot be guaranteed);
- 2. Spouse or other family members reside in Japan and therefore, moving to another location would be impossible or would cause a great hardship.

C. REMUNERATION

As employment on the JET Program is a full-time paid position, JET participants receive a monthly salary from their contracting organizations. Remuneration is approximately \(\frac{\frac{4}}{3}\),600,000 a year, before Japanese income tax and resident's taxes are deducted. Those exempt from these taxes based on a tax treaty between Japan and the participant's home country will also receive approximately \(\frac{\frac{4}}{3}\),600,000 a year (see Note 8, page 12). In Japan, joining the national health insurance program, contributing to the pension fund program, and paying employment insurance is mandatory, and a part of these costs are borne by the participant and deducted from the monthly remuneration. This remuneration is sufficient to cover average living expenses in Japan.

D. OUTSIDE WORK PROHIBITED

As a general rule, participants are prohibited from taking on any additional employment during the duration of their contracts.

E. TRANSPORTATION TO AND FROM JAPAN

(1) Getting to Japan

Participants must arrive in Japan on July 25 or August 1, 2010 on a flight out of one of the designated departure cities (see Chart 1 in Application Instructions). Your contracting organization will provide air tickets from the airport designated in your home country to Narita International Airport. Transportation to the designated airport in the participant's home country will be the responsibility of the participant, while transportation from Narita Airport to the orientation site and host institution will be borne by the contracting organization. In the case that a participant withdraws his/her intent to participate in the program or is found ineligible after receipt of placement, he/she may be responsible for any cancellation fees.

If selected to interview, all U.S. applicants must interview in the U.S. at their own expense. However, those residing in Japan prior to the start of the program are permitted to join Tokyo Orientation without first returning to the U.S.. In principle, this is limited to participants whose status of residence can be changed from within Japan. For those participants, transportation costs from the designated airport or railway station to the orientation site will be borne by the contracting organization. However, expenses incurred from the participant's home to the designated airport or train station will be paid by the participant. Participants living within 100 kilometers of Tokyo will be responsible for all costs incurred while traveling to the orientation site. From the orientation site, participants who will be in the same jurisdictional group will travel together to their respective contracting organizations. These costs will be the responsibility of the contracting organizations therefore, traveling separately is not allowed.

Participants may bring their spouses and/or children to Japan at their own expense after informing their contracting organizations. However, it is recommended that participants have their spouses and/or children arrive after they themselves arrive in Japan and find suitable housing. (Only a legal spouse is eligible for a dependent's visa. A fiancée or person of equivalent status is ineligible.)

(2) Costs for Returning Home

As a general rule, all participants not seeking further employment with their contracting organization or a third party in Japan after the conclusion of their one-year contract will have their return ticket for a designated flight paid for <u>if</u> they depart from Japan and return to the designated airport in their home country within one month of completing their contract. Participants residing in Japan prior to the start of the program may also be eligible for their return airfare to a designated international airport by meeting the conditions above.

(3) Return of Travel Expenses

Participants who break their contracts without justifiable grounds, (for example, failing to complete the full duration of their contracts) or are disqualified from the program due to inappropriate behavior (either prior to departure for Japan or committed in Japan) must bear the full cost of returning home. Such participants must also reimburse the contracting organization for the cost of travel to Japan, and may be subject to other reasonable actions or redresses.

F. HOUSING

Participants will be provided with adequate housing assistance from their contracting organizations. Although the contracting organization may handle housing arrangements on behalf of the participant, the participant will be the contracting party and will be responsible for all housing costs incurred. In Japan, prior to finalizing a housing contract, several fees are incurred in addition to rent. These may include *shikikin* (deposit), *reikin* (key money), real estate agency commission, and an advance payment of at least one month's rent. All of these costs must be paid upon arrival in Japan. The total amount is typically the equivalent of two to six-month's rent. Rent is usually paid a month in advance and is *approximately* \(\fomage 30,000\) to \(\fomage 60,000\) per month, though often higher in more urban areas. Costs for maintenance and repair will be as specified in the housing contract.

G. USE OF PERSONAL INFORMATION

Any personal information submitted by applicants is limited to the necessary use by the Japanese Embassy and Consulates General, the Ministry of Foreign Affairs, the Ministry of Internal Affairs and Communications, the Ministry of Education, Culture, Sports, Science and Technology, CLAIR, and individual Contracting Organizations (Including Host Prefectures/Designated Cities). Personal information will be used for such matters as placement, orientations, etc. It will also be used for any of the administrative matters listed

below in cases of emergency or early termination of contract.

- (1) Replacement of participant in the case of early termination of contract
- (2) Settlement of insurance matters, and financial discrepancies
- (3) JET Accident Insurance contract/management matters
- (4) Amendment of the list of JET program participants
- (5) Management for an emergency situation
- (6) Other procedures necessary for the smooth management of the program

4. APPLICATION PROCEDURE

APPLICATION DEADLINE: November 24, 2009

A. APPLICATION: Please visit <u>www.us.emb-japan.go.jp/JET</u> to apply online. We highly recommend that you fill out an application online. Once complete, you must mail the print out to the JET Program with the required materials listed in the Checklist.

All application materials must be received in ONE package at the Embassy by November 24, 2009, 5:30pm, EST. Early submission of applications is encouraged, although there is no "early decision process." Applications will be processed in the order received, but all results will be posted on the same day. All applications received on time will be screened by the Application Review Committee to determine which candidates will continue to the interview stage.

B. INTERVIEWS: Candidates who pass the initial screening stage will be interviewed for final selection at the location they indicate on their application.

Note: Interview sites cannot be changed after submitting your application.

SOME IMPORTANT TERMS:

Short-List Candidates: Applicants who pass the interview stage of the screening process at the Embassy or one of the Consulates receive notification that they have been selected to participate and are scheduled for placement.

Alternates: Applicants who pass the interview stage of the screening process but are not selected for the short-list. Alternates will be upgraded when short-list candidates decline positions or withdraw from the Program. Therefore, the number of alternates who are upgraded depends on the number of short-list candidates who decline postings in a particular year. The JET Program upgrades alternates on an as-needed basis through the summer and fall.

Participants: Short-list candidates who accept positions by sending in their Reply Forms and for whom contracting organizations (placements) have been selected.

C. APPLICATION PROCESS TIMELINE:

INITIAL SCREENING: DECEMBER 2009/JANUARY 2010

Applications will be screened at the Embassy during December 2009 and January 2010. **IMPORTANT:** All applicants will receive ID numbers (upon creating an account on our online system or upon receipt of your application by the JET Office). By early February, applicants will be able to check their status online (www.us.emb-japan.go.jp/JET) using their ID numbers. **Do not** call the Embassy or Consulates to check the status of your application.

INTERVIEWS: FEBRUARY 2010

In February 2010, applicants who pass the initial screening stage will be interviewed at the Embassy or one of the 16 Consulates General located in the U.S. and Guam (or other designated interview locations as listed in Chart 1 in Application Instructions).). Interview dates and other details will be sent to interviewees by the Embassy or Consulate that they chose for their interview location. Interviews are generally held in mid-February (although this is subject to change). All transportation costs and other expenses to and from the interview site are to be borne by the applicant.

RESULTS ANNOUNCED: EARLY APRIL 2010

Interview results will be announced to successful, unsuccessful, and alternate (see definition of terms in box on page 7) candidates in early April. Alternate candidates will be upgraded as needed, through the second week of December 2010.

ADDITIONAL REQUIREMENTS: APRIL-AUGUST 2010

Successful applicants and upgraded alternates will be required to submit (1) FBI Identification Record, (2) Certificate of Health, signed by a licensed, practicing physician, (3) Proof of US Residency from the IRS (forms 8802, 6166), (4) photographs for visa application, and (5) proof of graduation (if graduating between November 24, 2009 and July 1, 2010). If you are unable to provide proof of degree conferment by July 1, 2010, you will be disqualified from the program. Alternate candidates will also need to begin the process for their FBI Identification Records and Proof of US Residency in April, if they intend to remain on the wait list. Details on these requirements and additional predeparture preparations will be provided to participants by the Embassy and each Consulate in the spring.

IMPORTANT: All successful short-list candidates and alternates will be required to obtain an Identification Record (criminal history record) from the FBI and submit it to the Embassy or Consulate General where they interview prior to departure for Japan. Those who have lived in any foreign countries for more than one year continuously in the preceding five years must also submit a criminal background check for those countries. Failure to submit these documents by the departure date without sufficient reason or if evidence of a criminal history appears on a candidate's record that was previously undisclosed, said candidate may be disqualified from the JET Program as detailed in "Reasons for Disqualification," below.

5. NOTIFICATION OF PLACEMENT

Once a short-list candidate accepts a position by submitting the Reply Form, CLAIR, along with related organizations, will assign the candidate to a contracting. After a Contracting Organization is selected, short-list candidates will be notified of their placement assignments. An unofficial Notice of Appointment, Terms and Conditions of Employment, and other materials, will be sent from the contracting organization to the participant. However, if it becomes clear that there is some factor restricting a short-list candidate's ability to fulfill the duties of the job or if a contracting organization cannot be found for an applicant, placement may not be possible. If it is determined that the factors which hindered the candidate's ability to perform the duties of the job no longer exist the following year, the candidate will not be required to complete an application form if he or she still wishes to re-apply to the JET Program.

6. REASONS FOR DISQUALIFICATION

Short-list candidates or participants may be disqualified from the program without warning in any of the following circumstances:

- **a.** When a participant has committed an inappropriate act or there is substantial reason to believe that a participant is likely to commit an inappropriate act;
- **b.** When the candidate's application documents contain false statements (especially with regard to medical histories and criminal histories. Note that even crimes of a minor nature must be reported, including any charges and arrests except for minor traffic offenses.);
- **c.** When it is determined that a candidate's criminal history renders him/her unsuitable for participation in the JET Program. In principle, this includes conviction for such crimes as Driving Under the Influence (DUI), as well as actions related to DUI that may occur after submission of the application. Additionally, other actions related to drug possession or sex crimes, including those for which the applicant has not been found guilty, <u>may</u> be grounds for disqualification;
- **d.** When the Reply Form, Certificate of Health, or other required forms are not submitted by the set deadlines;
- **e.** When a short-list candidate who has dual nationality with Japan does not renounce his/her Japanese nationality before submitting the Reply Form;
- **f.** If it becomes clear at a later date that a candidate or participant does not meet the eligibility criteria due to some reason attributable to the candidate.

7. COURT JURISDICTION AND GOVERNING LAW FOR THE JET PROGRAM

With regards to the recruitment and application process of the JET Program, the Tokyo District Court has exclusive jurisdiction for all legal matters. The governing law will be Japanese law.

8. ORIENTATIONS, TRAINING, AND CONFERENCES

PRE-DEPARTURE ORIENTATION: JULY/AUGUST 2010

Successful candidates receive written materials and Japanese language texts after acceptance into the Program. Training sessions and mandatory Pre-Departure Orientations are hosted by the Embassy and Japanese Consulates. All successful applicants must, as a general rule, participate in the Pre-Departure Orientation. Pre-Departure Orientations are held the day prior to departure, and any transportation and lodging fees, if applicable, will be the participant's responsibility. Please note that there will be no such orientation for those joining from Japan.

POST-ARRIVAL ORIENTATION: JULY/AUGUST 2010

A comprehensive 3-day orientation, which includes workshops on topics such as life in Japan and work duties, is hosted by CLAIR, the Ministry of Education, Culture, Sports, Science and Technology, and the contracting organizations in Tokyo for all new participants. Participation in post-arrival orientation is mandatory.

TRAINING: VARIOUS DATES

Participants are required to participate in other mandatory training sessions as indicated by CLAIR or other relevant organizations during their contract period (such as mid-year conferences, the Conference for Re-Contracting JETs, etc.). After arriving in Japan, JET Program participants can enroll in the Japanese Language Correspondence Course that is offered by CLAIR (Beginner, Intermediate, and Advanced levels are offered). These courses were designed to help improve participants' Japanese skills and to help promote understanding of Japan by encouraging careers in teaching after participation in the JET Program.

9. ALUMNI OPPORTUNITIES

JETAA (the JET Program Alumni Association), a self-supporting alumni association, was created to strengthen the bonds of friendship developed by former JET participants. The group seeks to achieve and promote a broader and deeper understanding between Japan and the countries participating in the JET Program. JETAA continues to expand and currently is comprised of 53 regional chapters in 15 countries worldwide.

JETAA members contribute to the promotion and implementation of the JET Program by holding receptions and workshops for future JET participants, giving useful information on life in Japan and other important activities. Many JETAA chapters also hold events for JET returnees to offer helpful information on readjusting to life at home, career advice, and Japan-related local events. More information about JETAA can be found at www.jetalumni.org.

NOTES

1. Roles of the ministries, CLAIR, and contracting organizations:

Ministry of Foreign Affairs: Involved in the application and selection processes and pre-departure orientations via the Embassies and Consulates of Japan. Further information on the Ministry of Foreign Affairs can be found at www.mofa.go.jp/.

Ministry of Education, Culture, Sports, Science and Technology: Involved in the ALT aspects of post-arrival orientations and mid-year training seminars, counseling, and advice concerning participants' duties as ALTs. www.mext.go.jp/english/.

Ministry of Internal Affairs and Communications: Determines participant numbers per country; provides financial support so that local authorities can implement the program smoothly. www.soumu.go.jp/english/Council of Local Authorities for International Relations (CLAIR): Involved in participant placement, post-arrival orientations, training, counseling, JET publications, and other related matters. Further information on CLAIR can be found at www.clair.or.jp/ or www.jetprogramme.org/

Contracting Organizations: Contracting organizations are local governments (prefectures or municipalities) that utilize the JET Program. In 2009, nearly 1000 contracting organizations hosted participants in the program.

2. Sports Exchange Advisor: SEAs promote international exchange activities through coaching of designated sports. They are generally placed in sporting facilities or local boards of education. Please visit our website or call 202-238-6772/6773 after January to inquire about SEA opportunities for 2009.

3. Total number of JET participants in 2009 (as of July 2009).

Country	ALT	CIR	SEA	Total
United States	2428	108	1	2537
Canada	459	22	0	481
United Kingdom	373	17	0	390
Australia	251	20	1	272
New Zealand	180	14	0	194
South Africa	102	0	0	102
Ireland	93	3	0	96
China	9	64	1	74
South Korea	3	52	3	58
Singapore	51	2	0	53
Jamaica	52	0	0	52
Trinidad and Tobago	24	0	0	24
France	8	10	0	18
Brazil	0	15	0	15
Germany	2	11	0	13
India	11	1	0	12
Russia	1	8	0	9
Barbados	8	0	0	8
Netherlands	2	2	0	4
Italy	0	3	0	3
Mongolia	1	2	0	3
Finland	1	1	0	2
Peru	0	2	0	2
Spain	0	2	0	2
Austria	1	0	0	1
Luxembourg	1	0	0	1
Kenya	1	0	0	1
Israel	0	1	0	1
Argentina	0	1	0	1
Belgium	0	1	0	1
Indonesia	0	1	0	1
Switzerland	0	1	0	1
The Philippines	0	1	0	1
Bulgaria	0	0	1	1
Malaysia	0	1	0	1
Antigua Babuda	1	0	0	1
Total	4063	366	7	4436

4. Total number of JET participants in 2009 (as of July 2009).

Prefecture Designated City	ALT	CIR	SEA	Total	Prefecture Designated City	ALT	CIR	SEA	Total
Hokkaido	202	7		209	Hiroshima	97	4		101
Aomori	102	15		117	Yamaguchi	50	5		55
Iwate	30	3		33	Tokushima	74	7		81
Miyagi	74	5		79	Kagawa	32	5		48
Akita	90	8		98	Ehime	87	6		93
Yamagata	59	5		64	Kochi	78	15		93
Fukushima	148	5		153	Fukuoka	96	6		102
Ibaraki	43	4		47	Saga	44	5		49
Tochigi	34	3		37	Nagasaki	143	10	5	158
Gunma	120	2		122	Kumamoto	128	6		134
Saitama	73	5		78	Oita	80	8		88
Chiba	56	4		60	Miyazaki	65	14		79
Tokyo	9			9	Kagoshima	119	14		133
Kanagawa	11	1		12	Okinawa	95	7		106
Niigata	72	6		78	Sapporo-city	35	5		40
Toyama	81	11		92	Sendai-city	66	2		68
Ishikawa	90	17		107	Yokohama-city		1		1
Fukui	90	4		94	Kawasaki-city		1		1
Yamanashi	64	4		68	Nagoya-city		1		1
Nagano	84	9		93	Kyoto-city	11			11
Gifu	78	11	1	90	Osaka-city	23	4		27
Shizuoka	108	5		113	Kobe-city	80	2		82
Aichi	34	6		40	Hiroshima-city	19	4		23
Mie	99	8		107	Kitakyushu-city	16	3		19
Shiga	80	6		86	Fukuoka-city		4		4
Kyoto	71	7		78	Chiba-city	5	2		7
Osaka	121	1		122	Saitama-city	2			2
Hyogo	188	6		194	Shizuoka-city	13			13
Nara	58	5		63	Sakai-city	1	1		2
Wakayama	47	3		50	Niigata-city	4	5		9
Tottori	55	16	1	72	Hamamatsu-city	18	2		20
Shimane	66	23		89	Okayama-city	4			4
Okayama	42	2		44	Total	4,063	366	7	4,436

- **5. Designated Cities:** Eighteen Japanese cities with populations of 500,000 or more designated by government ordinance: Sapporo, Sendai, Saitama, Chiba, Yokohama, Kawasaki, Shizuoka, Hamamatsu, Nagoya, Kyoto, Osaka, Kobe, Okayama, Hiroshima, Kita-Kyushu, and Fukuoka.
- 6. Students often form clubs at school; the focus of English language clubs is usually English conversation.
- 7. Language instruction of local residents refers to English language lessons and culture classes for local resident children and/or adults.
- 8. Japan Exchange and Teaching Program participants are *not necessarily* exempt from tax obligations in their home countries. It is the responsibility of individual JET participants to clarify such matters prior to their departure for Japan. Each participant is responsible for the payment of any obligatory home country taxes.